You can go out to VEMS (https://ems.drake.edu/EmsWebApp/) and browse space availability.

You do NOT need to be logged into the VEMS system to use this feature. Go out to VEMS and go to BROWSE >> LOCATIONS.

| EMS | Drake University - Virtual EMS | | | | | |
|------------------|---|--|--|--|--|--|
| 😤 НОМЕ | SITE HOME MY HOME | | | | | |
| BROWSE | | | | | | |
| EVENTS | | | | | | |
| | Sign in Welcome to Virtual EMS (VEMS) | | | | | |
| LINKS | Drake University's online room scheduling system VEMS streamlines the room requesting process | | | | | |
| Drake University | | | | | | |
| | Without logging in, Virtual EMS (VEMS) will allow you to browse space availabiliy, browse events across campus, look up room set-ups and capacities view photos of certain spaces, and more - any time of the day or night! To access these | | | | | |

This is the screen you will come to. You have the ability to refine your search by selecting the specific DATE you are interested in, you can look at a specific LOCATION by using "ADD/REMOVE LOCATIONS", you can look for a specific ROOM by using the FIND ROOM box.

You can refine your search even further by adding filters under **ADD FILTER** (capacity, features, floors, room, room types, setup types).

| e ms | Browse Locations | 😯 Welcome, Guest. | 2 |
|--|--|--|--------|
| HOME BROWSE EVENTS OLOCATIONS | Filters Date Wed 12/12/2018 Time Zone Centr Locations (all) Add/Remove Locations | Compact Vi ral Time + Add Filter | ew |
| LINKS Drake University | Locations <tue 12,="" 2018="" december="" thu="" wed=""> 7 AM 8 9 10 11 12 PM 1</tue> | Find A Room Search 2 3 4 5 6 7 | h E |
| | 3206 University (CT) Cap 213 Classroom 34 214 Classroom 30 | | |
| | Aliber Hall (CT) Cap ALIB 0004 44 Final Exam IS-044 Final Exam STAT-4 ALIB 0006 Active Learni 40 Final Exam FIN-12 Final Exam FIN-11 | Final Exam STAT-4 Final Exam IS- | -084 |

This is what your search results would look like. In this example we did looked in Old Main for a space that would accommodate 75 people for a banquet style set-up (ie rounds of 8).

| browse Local | IONS | | | | | | | | | | Welcom | e, Guest. |
|----------------|-------------------------------|-------------|----------|---------|-----------|------|--------------|-------|--------|--------|--------|-----------|
| Filters | | | | | | | | | | | Cor | mpact Vie |
| Date | Wed 12/12/2 | 018 | m | | Time Zone | C | Central Time | | | | \$ | |
| Locations | Old Main Add/Remove L | ocations | | | | | | | | | | |
| Capacity | 75 | | | | | | | | | | • | |
| Setup Types | Banquet Style Add/Remove S | Setup Types | | | | | | • | Add | Filter | | |
| Locations | ember 12, 2 | 018 Thu > | | | | | | | Find A | Room | | Search |
| | 7 AM | 89 | 10 | 11 | 12 PM | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Old Main (CT) | Сар | | | | | | | | | | | |
| OM Levitt Hall | 96 | | | | | | | | | Closed | | |
| | The lig | ht grey sha | ded are | as indi | cate the | time | when the | build | ing is | CLOSE | D. | |

If you would like to see what a particular room offers, then click on the name of the room and the following pop-up will appear. As you can see there are tabs... ROOM DETAILS will give you basic room information as, SETUP TYPES will tell you what setups are supported in a particular space and the max capacity for that set-up, IMAGES will show you photos or a room diagram of that room (not all rooms have photos or diagrams), FEATURES will give you a list of the equipment in that space, and AVAILABILITY will show you a calendar view for that space so you can see when it would be available.

VIEW ALL BUILDING & ROOM DETAILS by clicking this button you will get this same information, but on its own page and not a pop-up.

| Browse | Locations | | | | | | | |
|------------------|-------------------|-----------------|-----------------|------------------|--------------|-------|------------|--|
| Filters | about ALIB 0009 | about ALIB 0009 | | | | | | |
| Filters | ROOM DETAILS | SETUP TYPES | FEATURES | IMAGES | AVAILABILITY | | e | |
| | Room Code | | | 0009 | | | Add Filter | |
| | Description | | | ALIB 0009 | | | | |
| Locatio | Room Type | | | Classroom | 1 | | | |
| < Tue | Requires Check-in | | | No | | | | |
| | | | | | | | 3 | |
| 3206 Univers | | | | | | | | |
| 213 Classroo | | | | | | | | |
| 214 Classroo | | | View | w All Building & | Room Details | Close | | |
| Aliber Hall (CT) | Сар | _ | | | | | | |
| | | Final Exam | IS-044 Final Ex | am STAT-(| | Fina | Evam STA | |